

West Philadelphia Mennonite Fellowship
Deacon Meeting Minutes April 19, 2018 7:00 PM

All in Attendance: Bryan Geib (recording minutes), Rebecca Weber, Jeff Knightly, Carol Buhrman

Minutes

The minutes from March 13, 2018 were approved.

Financials

-Income 81.2%, Expenses 90.5%, deficit of \$4,200

New Business

- Rebecca will provide a quarterly update on finances on May 6 in the service
- The rent paid in January will be applied to April, and only the 5% rent increase that is to begin in April will be paid. Regular rent payment will resume in May.
- The standing desk is installed and operative for Pastor Lorie. The keyboard and mouse are working, and Pastor Lorie is looking for a taller chair.

Monetary Contributions

-Kingdom Builder's Construction plans to start work soon. WPMF will contribute \$2,500 and KBC will match \$1,000. However, WPMF will contribute \$3,500 if KBC is unable to get the planned grant.

Vanguard

-Dorianna is to be placed on the information only list of Vanguard website users once the deacon changeover is complete.

Custodian

- Custodians are back on duty and need clearances. Rebecca is to follow up.
 - PA child history clearances
 - PA State police criminal record check
 - FBI Criminal Background check

Building Search

-Building search has been continuing. Meeting scheduled for 5/2 at 7 PM with KT to combine forces and search for buildings and vision together.

Additional Action Items/Ongoing Business

- New laptop needed for multimedia system
- Explore options around shared branch checking and check depositing
- Disbursement from the Youth and Young Adult Development Fund, not to exceed \$550
- Kingdom Builders work, new date TBD.
- Bryan to coordinate website tags
- Custodians are to submit ID's and clearances and sign the sign-in sheet weekly.
- Long-term worship space exploration is underway

Next meeting April 17, 2018 at 7:00 PM