

West Philadelphia Mennonite Fellowship
Deacon Meeting Minutes May 26, 2016 7:00 PM

All in Attendance: Brooke Blough, Alex Esh-Bouwman, Bryan Geib (recording minutes), Lenny Thompson

Note: This is the last meeting of Alex's term and the first of Lenny's term

Minutes

The minutes from April 27, 2016 were approved

Financials

- Income is 91.2% of budget and expenses are 94.8%, leaving a \$1,800 deficit.
- Randy Nyce also offered to share with the deacons some policies and methods for a church to receive the donation of part or all of a personal estate. Now that Lenny has been established as deacon, we will pursue this information.
- The monthly reports indicate that the interest and dividend are being reinvested into the Building Fund. Is this accurate, or is this just due to the way that Quickbooks summarizes the data?

Projection and Sound Equipment

- A dedicated computer will complete the upgrade to a newer multimedia system and will replace the old, slow computer we currently use. Bryan will research and purchase a laptop for this use.
- The lapel mic transmitter is struggling and may need to be fixed or replaced. Bryan will look into remediation options.

Readjustment of Office Equipment With a Sledgehammer

- Microsoft Office should be updated from 2003 to a more current and affordable version. Bryan is to coordinate with Dorianna to upgrade.

Redemption Housing

- The congregation approved \$6,000 for startup costs and up to \$15,000 for a matching grant later in the calendar year. We will contact an official at Franconia or Everence to research the terms and agreements involved in fiscal sponsorship.

Building and Facilities

- Congregation should be polled regarding opinions about the current WPMF facilities. Brooke is to develop Survey Monkey for church council meeting May 11 (prepare by April 8th). Bryan is to reach out to a contact at Woodland Presbyterian to gather info.
- The church doors are to remain closed on Sunday mornings until 8:30 for the protection of the custodian. If the pastor or worship leader is not present when the doors open, a deacon should be.

Kingdom Builders Donation

- Kingdom Builders is looking to hold a staff retreat and is looking for a grant of \$1,000 to enable them to defray the cost. The deacons have reviewed the request and approve a payment of this amount payable from the Shalom Fund.

Mutual Aid Request

- A request has come in for \$1,000 (500 mutual aid, 500 sharing fund). The deacons approve.

Miscellaneous Updates

- The deacon bible and relevant documents are not up to date and should be revised as needed. This will be an ongoing, back-burner item, as the effort involved will be continuous.
- The idea was presented for enhancements to be added to the WPMF website to increase searchability and internet traffic. Bryan is to research what would be involved.
- Should we eliminate the copier share we have maintained with Calvary now that we have a new copier?
- The deacons are to plan and prepare for the mid-year financial check-in sometime preferably in July.

Next meeting June 20, 2016 at 7:00 PM