

West Philadelphia Mennonite Fellowship
Deacon Meeting Minutes June 20, 2016 7:00 PM

All in Attendance: Brooke Blough, Bryan Geib (recording minutes), Lenny Thompson

Minutes

The minutes from May 26, 2016 were approved

Financials

- Income is 90.5% of budget and expenses are 89.2%, leaving a \$1,500 surplus.
- Randy Nyce also offered to share with the deacons some policies and methods for a church to receive the donation of part or all of a personal estate. Now that Lenny has been established as deacon, we will pursue this information.
- The monthly reports indicate that the interest and dividend are being reinvested into the Building Fund. Is this accurate, or is this just due to the way that Quickbooks summarizes the data?

Projection and Sound Equipment

- A dedicated computer will complete the upgrade to a newer multimedia system and will replace the old, slow computer we currently use. Bryan will research and purchase a laptop for this use.
- The lapel mic transmitter is struggling and may need to be fixed or replaced. Bryan will look into remediation options.

Readjustment of Office Equipment With a Sledgehammer

- Microsoft Office should be updated from 2003 to a more current and affordable version. Brooke is to look into an Office 365 package that might be available through Penn. Bryan is to coordinate with Dorianna to upgrade.

Redemption Housing

- The congregation approved \$6,000 for startup costs and up to \$15,000 for a matching grant later in the calendar year. We will contact an official at Franconia or Everence to research the terms and agreements involved in fiscal sponsorship. Bryan to research.

Building and Facilities

- Congregation should be polled regarding opinions about the current WPMF facilities. Lenny is to develop Survey Monkey (prepare by next deacon meeting). Bryan is to follow up with a contact at Woodland Presbyterian to gather info.

Mutual Aid Request

- A request has come in for \$1,000 (500 mutual aid, 500 sharing fund). The deacons have approved and disbursed the funds. The Shalom Fund request is outstanding and will be completed by Brooke.

Miscellaneous Updates

- The WPMF website features prominently in a Google and Bing search, but should be tried on a public computer that likely hasn't seen much traffic to the site before.
- Should we eliminate the copier share we have maintained with Calvary now that we have a new copier?
- The deacons are to plan and prepare for the mid-year financial check-in, tentatively August 7.
- Would Tim MJ like keys to the church for his role as council chair like Alex had?
- Bryan is to coordinate with Carey to obtain access to the office network on her computer.

Next meeting July 18, 2016 at 7:00 PM