

*All in Attendance:* Bryan Geib (recording minutes), Lenny Thompson, Rebecca Weber

### **Minutes**

The minutes from September 20, 2017 were approved.

### **Financials**

- Income is 91.5% of budget and expenses are 96.5%, leaving a \$4,400 deficit.
- Rebecca will give an update to the congregation during worship on Sunday.

### **Mutual Aid Request**

- Kingdom Builders has not yet begun work on the back wall (estimate \$3,500). Rebecca to follow up with Lorie
- A mutual aid disbursement has been posted for \$1,500 per a previous request.

### **Miscellaneous**

- The WPMF website does not show up prominently on Google or Bing for “welcoming” or “LGBT” or “Mennonite church Philadelphia”. Dorianna can add tags. Bryan is to solicit a list of appropriate tags.
- The issue of disaster preparedness in the Calvary building was brought up, with particular attention to fire safety. Bryan will obtain fire escape plan from Calvary, and deacons will relay information.

### **Custodian / Sound tech**

- Maggie and Emma (and Eden) are being trained for custodian duties, need clearances and tax forms. Maggie has been performing payable work since October 1<sup>st</sup>. We will point out the sign-in sheet. Rate for the coming year will be discussed as part of the budget formation process.
- Fresh AA batteries are needed for sound recorder and handheld mic. Verify with Dorianna which ones we have been using consistently and whether that is sufficient moving forward.
- Bryan will clear off the sound recorder to make room for new sermon recordings.

### **Publicity**

- Ad deadline has passed, and no ad has been developed for publication in PGN’s Outfest issue.
- The ad for People’s Baptist was placed as discussed.

### **Budget**

- Budget requests have been solicited, and responses are due by November 18. This allows time to develop a budget and discuss at a meeting on November 21, then finalize the budget by November 24<sup>th</sup> and distribute to congregation by 26<sup>th</sup>, providing two weeks for congregational review in advance of the tentative meeting December 10<sup>th</sup>. Rebecca is to compile responses and develop a budget proposal, Lenny is to find a chairperson, Bryan is to arrange childcare and snacks.

*(post meeting update: The budget meeting is to take place December 17<sup>th</sup>. Next deacon meeting below.)*

### **Additional Action Items/Ongoing Business**

- Core mission to CPT in November.
- New laptop needed for multimedia system
- Lapel mic transmitter
- Training for a church to receive a personal estate
- A-frame sidewalk sign

Next meeting November 29, 2017 at 7:15 PM