

West Philadelphia Mennonite Fellowship  
Deacon Meeting Minutes May 15, 2018 7:00 PM

*All in Attendance:* Bryan Geib (recording minutes), Rebecca Weber, Jeff Knightly, Carol Buhrman

### **Minutes**

The minutes from April 19, 2018 were approved.

### **Financials**

-Income 94.6%, Expenses 97.8%, deficit of \$3,000

### **New Business**

- Jeff has agreed to be the Everence advocate for WPMF.
- The sound system will be permanently mounted in the chapel shortly. Exact timing is unknown. The procedure for operation should be thoroughly documented once the kinks are worked out.
- Bryan is to confirm the church closing procedure with the custodians.
- Jeff will contact Randy Nyce about options other than shared branch banking. We should explore the possibility of obtaining a check machine through a different credit union.

### **Monetary Contributions**

-Kingdom Builder's Construction plans to provide estimate, including new electrical work they found. Time frame is unknown. We have \$5000 in mutual aid. WPMF was to contribute \$2,500 and KBC was to match \$1,000. However, WPMF was to contribute \$3,500 if KBC is unable to get the planned grant.

### **Building Search**

-Building search is continuing. Two thirds of the spaces have been contacted, one third have been reached out to by snail mail. No space has been found yet that definitely meets all our needs.

### **Additional Action Items/Ongoing Business**

- Custodians are back on duty and need clearances. Rebecca is to follow up.
- Dorianna is to be placed on the information only list of Vanguard website users once the deacon changeover is complete.
- New laptop needed for multimedia system
- Explore options around shared branch checking and check depositing
- Disbursement from the Youth and Young Adult Development Fund, not to exceed \$550
- Kingdom Builders work, new date TBD.
- Bryan to coordinate website tags
- Custodians are to submit ID's and clearances and sign the sign-in sheet weekly.
- Long-term worship space exploration is underway

Next meeting June 19, 2018 at 7:00 PM